

Habitat E-board Positions



Election date: TBD

President

- Leads GBM's
- Leads Builds (when available)
- Coordinates Spring break trip

Vice President

- Takes over when president isn't available
- Room bookings
- Leads builds (when available)

Secretary

- Takes notes at E board meetings
- Sends emails to the emailing list
- Calls affiliates to schedule builds
- Leads Builds (when available)

Treasurer

- Determines and sets budget for the semester
- Sets up fundraising events
- P card receipts
- Books rental cars and flights for spring break trip
- Leads Builds (when available)

Social Chair

- Creates fliers for events
- Posts on instagram and social media
- Make duck links
- Leads builds (when available)

Elections

- Fill out google form with the positions you want to run for
 - <https://forms.gle/o5PeGWdVQvjV8Ppn8>
- Come to the election meeting and give 2-3 minute pitch
- Any questions email sderen@stevens.edu