

SHADOWCAST COMMITTEE HEAD APPLICATION – SPRING 2014

Name: _____
E-mail: _____
Year/Major: _____

This application is for any student on the Stevens Institute of Technology campus that would like to head the Shadowcast Committee within the Stevens Dramatic Society. As the Shadowcast Committee head, it would be this individual's responsibility to produce the shadowcast production for the upcoming semester over a 6 week (max.) period with a budget of \$1000. It is the producer's responsibility to make all executive decisions for the shadowcast production while arbitrating conflict within the shadowcast production. To attain this position, the applicant must submit the following:

1. A show they would like to shadowcast (be sure to research cost of performance rights)
2. A production team to assemble the show (this would include a costume designer, make-up designer, director, production manager, etc.)
3. A schedule for the production (including auditions, anticipated rehearsal times, tech week, and productions)

The SDS Executive Board would then assess applications and elect a committee head. The committee head will be required to attend weekly meetings with the Executive Board where they will give progress reports.

PROJECTED PLAN

Preferred Show Choice:

Production Team: Please check off the areas that a designer will be required, and populate the adjacent field with the person's name (note: be sure to ask the individual if they are interested and able to make the time commitment to hold the position).

Director: Cast and block the show

Choreographer: Choreograph the show

Production Manager: Schedule and facilitate production meetings and ensure that the other position holders are abiding by the projected semester schedule and staying within budget; works closely with SDS Business Manager to coordinate purchase-making

Costume Designer: Design and execute the costume aspect of the show while maintaining strict records of all costume-related purchases made; assemble a costuming team for dress rehearsals and performances

Make-up Designer: Design and execute the make-up aspect of the show while maintaining strict records of all make-up-related purchase made; assemble a make-up team for dress rehearsals and performances

Hair Designer: Design and execute the hair aspect of the show while maintaining strict records of all hair-related purchases made; assemble a costuming team for dress rehearsals and performances

Props Master: Design and execute the properties aspect of the show while maintaining strict records of all properties-related purchases made

Set: Scenic design; Special projects

Lights: Designer; Special Effects; Operator; Set up

Sound: Designer; Operator; Special Effects; Set up; Pre-Show Music

Other Position: Populate position description here

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If you have questions about the Shadowcast Committee and the responsibilities, please email the Stevens Dramatic Society Executive Board at sds@stevens.edu

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PROPOSED SCHEDULE

Auditions: ___/___/____ through ___/___/____
Regular Rehearsal Times:
Tech Week and Dress Rehearsals: ___/___/____ through ___/___/____
Performances: ___/___/____ and ___/___/____

Please note: All designer budgets must be complete and approved no later than 4 weeks prior to performance dates.

OTHER INFORMATION

Specific Interests:

Experience (any):

Availability (Credit Load, jobs, other clubs, etc.):

Comments/Concerns:



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