

2011 Operations & Business Services Summer Intern Development Program

JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of \$2 trillion and operations in more than 60 countries. The firm is a leader in investment banking, financial services for consumers, small business and commercial banking, financial transaction processing, asset management and private equity. A component of the Dow Jones Industrial Average, JPMorgan Chase serves millions of consumers in the United States and many of the world's most prominent corporate, institutional and government clients under its J.P. Morgan and Chase brands.

Program Overview

We seek highly motivated individuals for opportunities within our Operations & Business Services Summer Analyst Development Program, which is mirrored after our full-time program. The Summer Analyst Program is primarily for students entering their senior year of college, with limited opportunities for rising juniors.

The Summer Analysts within the Operations & Business Services Analyst Development Program execute business operations and processes, solve business problems and support business infrastructure for our internal clients. The Program's clients consist of the major lines of business (LOBs) and core functional groups within JPMorgan Chase, including Investment Bank, Asset Management, Treasury & Securities Services, and our Corporate Groups. The Program roles are within the operations, HR, finance, business management, client services and risk. To learn more about our businesses, please visit www.jpmorganchase.com.

Operations & Business Services Summer Analysts will have the opportunity to contribute to a specific business within the firm during the 10 week program.

Training and Development

Operations & Business Services Summer Analysts work on assignments involving multi functional skills, with a primary focus on operations, process improvement, project management, technology, reporting and analysis. In addition, Summer Analysts participate in a series of activities that give them the opportunity to learn about other areas of the firm and enhance their exposure to the firm's diverse businesses and people. These include presentations by senior business leaders, community service events, and networking opportunities with their peers, managers, and current full-time Analysts.

Responsibilities may include:

- Supporting trading and settlement activities
- Research, documentation and reporting
- Supporting large and small scale projects
- Providing P&L and reconciliation support
- Analyzing processes and recommending efficiency improvements
- Processing transactions and assessing risks
- Identifying control procedures

Qualifications

- Working towards a BS/BA degree, preferably a business or engineering degree
- Preferred GPA of 3.5
- Interest in building a career within the business corporate Infrastructure & support areas of a major financial services institution
- Highly motivated, results-oriented, client -focused
- Excellent leadership, interpersonal, & relationship management skills
- Ability to synthesize information to reach logical conclusions; manage projects, evaluate & improve processes & present findings
- Outstanding verbal & written communication skills
- Demonstrated quantitative & qualitative analytical skills
- Demonstrated proficiency with MS Excel, Word, PowerPoint, & Access
- High degree of initiative, self direction, and ability to work independently as well as within a team
- Ability to multi-task & work in a fast-paced environment
- Resourceful thinking
- Demonstrated professionalism through previous employment, internship or school/community leadership experiences.
- **Eligibility to work permanently in the U.S.**

Locations*

Keep in mind that we hire most of our full-time Analysts from our Summer Analyst Program, and your internship location will determine the location of a potential full-time offer.

- New York metro area
- Newark / Wilmington, DE
- Columbus, OH
- Chicago, IL
- Boston, MA
- Dallas, TX
- Houston, TX
- Tampa, FL

*Please select only one location when applying online. Opportunities in some locations may be limited.