

The Office of Career Development Presents

STEVENS

OWN IT!

Open to freshmen and
sophomores

8 Week Series

SCHEDULE:
Monday's at Noon

LOCATION:
Multiple



Office of Career
Development
6th Fl. Howe Center

Open Door Policy:
Stop by anytime
M-F, 9am-5pm

Positioning Yourself for Future Career Success

A Professional Development Series for Undergraduate Students

- September 29: Resume Creation & Industry Exploration**
Fielding
3rd Fl. Howe
Learn how to create a resume that will be appealing to employers and enable you to make it past the 30 second scan! Learn how to make the most of your talent and interests by exploring various career paths that align with your academic studies. Sign-up for a one-on-one appointment with a career advisor to enhance your resume.
- October 6: Resume Reviews**
Babbio 319
Meet with a career advisor who will provide a thorough resume review customized to your career interests. Bring your laptop or a printed resume to the appointment.
- October 20: Stand out from the Crowd: The Strategic Internship Search**
Fielding
3rd Fl. Howe
How do I make my application stand out? Learn job search strategies such as networking and how to best use keywords in order to access the job you want. Bring your laptop so that you can participate in live job searches!
- October 27: You Landed the Interview! Now What?**
Fielding
3rd Fl. Howe
What will employers ask? Why do employers ask the questions that they do? Learn how to prepare for the most common types of interview questions. There will be a special focus on the STAR Method of behavioral interviewing with examples provided.
- November 3: ACE Your Interviews: Advanced Interviewing**
Bissinger
4th Fl. Howe
Learn interview tips from young alumni as they share their experiences. See how interviews are scored and what you need to do to achieve a high score!
- November 10: Presenting the Best of You**
Bissinger
4th Fl. Howe
Develop and effectively market your brand to employers. Participate in an interactive presentation which demonstrates how to create your own website, portfolio and optimize your LinkedIn profile. Learn how your social media activity can impact your job search.
- November 17: Position Yourself for Future Success**
Bissinger
4th Fl. Howe
Learn how to obtain an internship and make the most of your experience from a panel of current seniors who have excelled in their professional internships. Come prepared to ask questions!
- November 18: It's Not About the Food - It's About the Conversation!**
Skyline
4th Fl. Howe
Attend an etiquette dinner including a 3-course meal and learn how to successfully navigate through a working lunch, cocktail reception, or formal business dinner.